

Local Emergency Management Committee Agenda

Wednesday, 27 November 2024

To be held at Council Chambers, 6177 Great Northern Highway, Bindoon
Commencing at 10:00am

MEMBERSHIP AS AT 10 SEPTEMBER 2022

Members	Councillor Proxy
Chair Cr Kylie Hughes	Deputy Chair Cr Aaron King
Executive Officer Community Emergency Services Manager	
Local Recovery Coordinator	
St John Ambulance Gingin Chittering	
Deputy Chief Bush Fire Control Officers	
Local Welfare Liaison Officer	
WA Police – Gingin Representative	
Department of Communities representative	
DFES District Officer – Metropolitan North East	
State Emergency Service (Swan) representative	
Department of Defence representative	
Western Australian Meat Industry Authority representative	
Bindoon Primary School representative	
Edmund Rice College representative	
Immaculate Heart College representative	
Country Women’s Association representative	

Objectives

- 3.1 Develop local emergency management arrangements that are practical to all stakeholders and service agencies.
- 3.2 Ensure that arrangements are contemporary and relevant to the community and addresses all possible risks and scenarios.
- 3.3 Participate in inter-local government relations to further emergency management cooperation within the Esperance Goldfields District.
- 3.4 Engage the community through safety and awareness campaigns, and by disseminating information through social media, media outlets, and public events.
- 3.5 Participate in interagency training exercises that improve the capabilities and knowledge of the committee, local stakeholders and hazard management agencies.
- 3.6 Exercise the emergency management arrangements to test their effectiveness in practical applications, and actively strive for continuous improvement.
- 3.7 Share meeting minutes, committee member experiences and proposed actions with local government elected members, State agencies and the local community.
- 3.8 Strategise on ways to mitigate potential emergencies and to improve recovery arrangements.

Tenure of Membership

Shall be in accordance with the *Emergency Management Act 2005, Section 38(3)*.

Delegated Authority

Nil

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Notice is hereby given that a meeting of the Local Emergency Management Committee will be held on Wednesday, 27 November 2024 in the Council Chambers, 6177 Great Northern Highway, Bindoon commencing at 10.00am.

Melinda Prinsloo
Chief Executive Officer

1. DECLARATION OF OPENING OF MEETING ANNOUNCEMENTS OF VISITORS

The Chairperson to declare the meeting open.

Good morning ladies and gentlemen, we wish to acknowledge the traditional custodians of the land within the Shire of Chittering, the Yued and Whadjuk peoples. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land, we acknowledge and respect their continuing culture, and the contributions made to this region.

2. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE

2.1 Attendance

The following members have confirmed their attendance (Quorum – 9 Members):

Members:	Cr Kylie Hughes	Chairperson
	Jake Whistler	Executive Manager Development Services
	Graham Furlong	Chief Bushfire Control Officer
	Ryan Hamblion	Department of Communities
	Murray McBride	Department of Fire & Emergency Services
	Jude Seivwright	Western Australia Police Force
	Amanda Robinson	Bindoon Primary School
	Sammantha Da Luz	Immaculate Heart College
	Matthew Trozzo	St John WA
	Daryl Coleman	Swan SES
Observers:	Jodie Connell	Development Services Support Officer (Minute Secretary)
	Tamara Carpenter	Immaculate Heart College

2.2 Apologies

Melinda Prinsloo	Chief Executive Officer
Shelley Walter	CWA – Bindoon Belles

2.3 Approved leave of absence

Nil

3. DISCLOSURE OF INTEREST

Members must declare to the Chairperson any potential conflict of interest they have in a matter as soon as they become aware of it.

4. CONFIRMATION OF PREVIOUS MINUTES

4.1 Local Emergency Management Committee meeting: 28 August 2024

4.1 OFFICER RECOMMENDATION

That the minutes of the Local Emergency Management Committee meeting held on Wednesday, 28 August 2024 be confirmed as a true and accurate record of proceedings.

5. REPORTS

Committee members in attendance to provide individual reports (if any).

6. GENERAL BUSINESS

7. SETTING OF 2025 COMMITTEE MEETING DATES

In accordance with *c1.13.3.11 Meetings* in the "Council Committees and Advisory Group" booklet the Local Emergency Management Committee are to determine the meeting dates for 2025. The dates are to be discussed by Committee Members and agreed upon.

The dates that are suggested for 2025 are as follows:

- a. Wednesday 26 February
- b. Wednesday 28 May
- c. Wednesday 27 August
- d. Wednesday 26 November

7.1 OFFICER RECOMMENDATION

That:

1. The Local Emergency Management Committee meeting dates for 2025 are as follows:
 - a. Wednesday 26 February
 - b. Wednesday 28 May
 - c. Wednesday 27 August
 - d. Wednesday 26 November
2. The Local Emergency Management Committee meetings will be held in the Council Chambers, 6177 Great Northern Highway, Bindoon commencing at 10am.

8. CLOSURE

The Chairperson to declare the meeting closed.