

# EMPLOYMENT APPLICATION FORM

6177 Great Northern Highway  
 PO Box 70 Bindoon WA 6502  
 ☎ (08) 9576 4600  
 ✉ chatter@chittering.wa.gov.au  
 www.chittering.wa.gov.au



Please complete this Employment Application Form and submit along with your Resume, cover letter etc.

APPLICANT DETAILS				
Position				
Surname				
Given Name/s				
Mobile /Phone				
Email Address				
Address				
State		Postcode		
RIGHT TO WORK				
<i>Please tick appropriate box:</i>			YES	NO
Are you an Australian Citizen?			<input type="checkbox"/>	<input type="checkbox"/>
If NO, are you a New Zealand Citizen?			<input type="checkbox"/>	<input type="checkbox"/>
If NO, have you been granted Permanent Residency?			<input type="checkbox"/>	<input type="checkbox"/>
If NO and you have the right to work in Australia, please provide more details?				
LEGISLATIVE REQUIREMENTS				
<p>As a Local Government Authority, the Shire of Chittering is required to comply with any current or future applicable legislation (State and Federal) inclusive of Public Health Directions, (such as <a href="#">Mandatory vaccination of occupations and workforces in WA</a>) therefore prospective employees must be aware that compliance with applicable legislation is a condition of employment.</p>				

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HEALTH			
<p><i>Injuries and/or disabilities are NOT a barrier for employment with the Shire but this knowledge does help us to assist in appropriate employment and support.</i></p>			
<p><b>Please tick appropriate box:</b></p>		<p>YES</p>	<p>NO</p>
<p>To the best of your knowledge (concerning any and all health factors), are you aware of any health reasons or accessibility requirements that may affect your ability to perform this job?</p>		<input type="checkbox"/>	<input type="checkbox"/>
<p>Do you need any accommodations to perform this job to the best of your ability?</p>		<input type="checkbox"/>	<input type="checkbox"/>
<p>If YES, please detail needed accommodations / requirements here or attach separately;</p>			
CONVICTIONS			
<p><b>A condition of employment for all Shire of Chittering employees is the provision of a current National Police Check, however a criminal record does not necessarily disqualify an applicant.</b></p> <p><i>If your application is solely rejected because of a criminal record, you will be given the opportunity to discuss the matter fully before a final decision is made.</i></p>			
<p><b>Please tick appropriate box:</b></p>		<p>YES</p>	<p>NO</p>
<p>Do you have any current convictions for any offences from any court, or are you currently the subject of any charge pending before any court?</p>		<input type="checkbox"/>	<input type="checkbox"/>
<p>If YES, please give details (<i>you do not have to give any details of any conviction which you have declared Spent as per the Spent Convictions Act 1998</i>)</p>			

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## CHECKLIST

<i>Please tick appropriate box if the following have been attached:</i>							YES	NO
Cover letter							<input type="checkbox"/>	<input type="checkbox"/>
Resume / Curriculum Vitae							<input type="checkbox"/>	<input type="checkbox"/>
Copies of any relevant qualifications							<input type="checkbox"/>	<input type="checkbox"/>
Driver's licence details* (fill details below)							<input type="checkbox"/>	<input type="checkbox"/>
State		Class		Number		Expiry	/	/
Copy of current Working with Children Check*							<input type="checkbox"/>	<input type="checkbox"/>
Copy of current National Police Clearance**							<input type="checkbox"/>	<input type="checkbox"/>

\* Only required if listed in the selection criteria / \*\* Only required if you are the successful applicant

## PROMOTION SURVEY

<i>Can you please tell us how you heard about this job opportunity?</i>	
Shire of Chittering Website	<input type="checkbox"/>
Shire of Chittering Facebook Page	<input type="checkbox"/>
SEEK Employment	<input type="checkbox"/>
Local Newspaper	<input type="checkbox"/>
The West Australian Newspaper	<input type="checkbox"/>
LG Professionals West Australian	<input type="checkbox"/>
Other (please list)	

## DECLARATION

I, \_\_\_\_\_, declare statements in this application to be true in all respects.  
 I acknowledge that any statement which is found to be false or deliberately misleading will make me, if employed, liable for dismissal.

Signature of Applicant	Date