



MINUTES

Annual General Meeting of Electors

7.00pm, Wednesday 5 February 2025

Bindoon Hall, Great Northern Highway, Bindoon



PREFACE

When the Chief Executive Officer approves these minutes for distribution they are in essence “Unconfirmed” until the following Annual Meeting of Electors, where the minutes will be confirmed subject to any amendments.

The “Confirmed” minutes are then signed off by the Presiding Member.

Attachments that formed part of the agenda, in addition to those tabled at the Annual Meeting of Electors are put together as an addendum to these Minutes.

UNCONFIRMED MINUTES

These minutes were approved for distribution on 27 February 2025.



Melinda Prinsloo
CHIEF EXECUTIVE OFFICER

UNCONFIRMED MINUTES

These minutes were confirmed at the Annual Meeting of Electors held on:

Date: _____

Signed: _____

NOTE: The Presiding Member at the meeting at which these minutes are confirmed is the person who signs above.



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ITEM 1. ACKNOWLEDGEMENT OF COUNTRY

Good evening ladies and gentlemen, we wish to acknowledge the traditional custodians of the land within the Shire of Chittering, the Yued and Whadjuk peoples. We would like to pay respect to the Elders of the Nyoongar nation, past and present, who have walked and cared for the land, we acknowledge and respect their continuing culture, and the contributions made to this region.

ITEM 2. DECLARATION OF OPENING OF MEETING / ANNOUNCEMENTS

The Presiding Member declared the meeting open at 7.00pm.

ITEM 3. RECORD OF ATTENDANCE / APOLOGIES / APPROVED LEAVE OF ABSENCE / ANNOUNCEMENTS

Attendance

The following members will be in attendance:

Cr Aaron King	President
Cr Mary Angus	Deputy President
Cr Carmel Ross	
Cr John Curtis	
Cr David Dewar	
Cr Kylie Hughes	

The following staff will be in attendance:

Scott Clayton	Deputy Chief Executive Officer
Leo Pudhota	Executive Manager Technical Services
Jake Whistler	Executive Manager Development Services
Anna Bateman	Executive Assistant

Members of the General Public: 7

R. Backer	Bindoon
T. Brown	Chittering
D.V. Howett	Bindoon
D.T. Corbett	Bindoon
N. Deathridge	Chittering
R. Pizzino	Bindoon
B. Hughes	Muchea

Media: 0

Apologies

Cr Mark Campbell
Melinda Prinsloo

Chief Executive Officer

Approved leave of absence

Nil

ITEM 4. CONFIRMATION OF MINUTES

Annual General Meeting of Electors: 7 February 2024

OFFICER RECOMMENDATION

Moved Cr Ross, seconded Cr Dewar

That the minutes of the Annual General Meeting of Electors held on Wednesday, 7 February 2024, as published on the Shire website, be confirmed as a true and correct record of proceedings.

CARRIED: 6 / 0

Time: 7:10 pm

ITEM 5. REPORTS

AGM01 - 02/25	Annual Report for the Shire of Chittering
Applicant:	Shire of Chittering
File Ref:	SOCR-1845402348-41338
Prepared by:	Manager of Governance and Corporate Performance
Supervised by:	Chief Executive Officer
Voting requirements:	Absolute Majority
Attachments:	1. 2023/24 Annual Report

Executive Summary

The 2023/24 Annual Report for the Shire of Chittering is presented to the Annual Meeting of Electors.

Background

The *Local Government Act 1995* requires a local government to prepare an Annual Report for each financial year and to hold an Annual Electors Meeting. The meeting must be scheduled by the local government within 56 days of the report's acceptance.

The annual audit for the Shire was conducted by the Office of the Auditor General and signed off by the Senior Director Financial Audit, Tim Sanya, on 11 December 2024. The draft Annual Report, together with the Audited Financial Statements, was presented at the Ordinary Council Meeting held on the same date. The 2023/24 Annual Report includes a concise audited financial report as part of its comprehensive review.

The Shire is committed to continually improving the quality of its reporting. This commitment has led to a significant evolution of the annual report, transforming it from a purely statutory document into a vital marketing, reporting, and communication tool. This enhanced approach enables the Shire to share financial and business information with external and internal stakeholders in a manner that is open, honest and transparent.

To achieve this, the Shire undertook extensive benchmarking with other award-winning local governments and developed a new annual report template. The design and content of this template were guided by the rigorous criteria of the Australasian Reporting Awards (ARA), which aim to elevate the standards of financial and business reporting globally. By aligning our reporting practices with the ARA framework, the Shire has positioned itself to benchmark its performance against world-class standards.

We are proud to share that the Shire's 2022/23 Annual Report was entered into the Australasian Reporting Awards and received a prestigious Silver Award. This achievement reflects the dedication of the Shire to high-quality reporting and underscores its commitment to transparency and accountability in serving the community.

The Annual Report is the primary mechanism for reporting on achievements against the Shire's strategic objectives as outlined in the Shire's Strategic Community Plan. It also details the progress and outcomes of the 2023/24 commitments articulated in the Corporate Business Plan and Annual Operational Plan.

Consultation/Communication Implications

Local

- Chief Executive Officer
- Audit and Risk Committee
- Additionally, an extensive consultation process was conducted with the Executive Management Team and various key staff members. The integrated approach was to ensure that all services delivered during 2023/24 and its relevant performance are captured within the report.

State

- Nil

Legislative Implications

State

- Local Government Act 1995, Section 5.54(2)
(2) *If the auditor's report is not available in time for the annual report for a financial year to be accepted by 31 December after that financial year, the annual report is to be accepted by the local government no later than 2 months after the auditor's report becomes available.'*
- Local Government Act 1995, Section 5.55
That Council give local public notice of the availability of the Annual Report once adopted by Council.
- Local Government Act 1995, Section 5.27
Electors' general meetings
 - (1) *A general meeting of the electors of a district is to be held once every financial year.*
 - (2) *A general meeting is to be held on a day selected by the local government but not more than 56 days after the local government accepts the annual report for the previous financial year.*
 - (3) *The matters to be discussed at general electors' meetings are to be those prescribed.*
- Local Government Act 1995 Section 5.29
Convening electors' meetings
 - (1) *The CEO is to convene an electors' meeting by giving—*
 - (a) *at least 14 days' local public notice; and*
 - (b) *each council member at least 14 days' notice of the date, time, place and purpose of the meeting.*

Local

Nil

Policy Implications

State

Nil

Local

Nil

Financial Implications

Nil

Strategic Implications

State

Nil

Local

- Strategic Community Plan 2024-2034

Theme: Administration and Governance

Aspiration: Council Accountability and transparency

Strategy: Strategy 5.3 – Community Engagement and Participation

Site Inspection

Site inspection undertaken: Not applicable

Environmental Consideration

Environment consideration given: Not applicable

Risk Assessment / Implications

Risk	Likelihood	Consequences	Risk Analysis	Mitigation
Risk Category: Compliance	Likely	Moderate	High	By bringing this to the electors within the 56-day timeframe from Council approval this risk is being mitigated, and compliance will be met.
Opportunity: Nil				

Officer Comment/Details

The Annual Report provides an accurate overview of the Shire's activities over the 12-month period from 1 July 2023 to 30 June 2024. It highlights the progress achieved on projects and actions outlined in the Shire's *Corporate Business Plan and Strategic Community Plan*. The financial statements included in the report have been thoroughly reviewed and approved by the Shire's external auditors.

ITEM 6. GENERAL BUSINESS

GB01 – 02/25 Robert Pizzino, Bindoon

Robert spoke to the speed limit on the south side of the Bindoon Townsite, explaining that Main Roads should have them going slower coming into the Townsite.

Tuarn Brown seconded this, stating that it was an issue of where the speed change and slow down point was.

ELECTORS DECISION

Moved Robert Pizzino, second Tuarn Brown

Request the Shire to contact Main Roads and request the review of speed limits and speed monitoring in the Bindoon Townsite. Assessment of progressive speed limit on the south side of the townsite.

CARRIED: 7 / 0

ITEM 7. MOTIONS FROM THE FLOOR

MFTF – 02/25 Tuarn Brown, Chittering

Proposed motion from the floor, submitted to Council on Friday 31 January 2025, by Tuarn Brown.

PROPOSED MOTION

Shire of Chittering adopt a maximum stone chip size for roadworks in the Shire and request that Main Road WA comply with this maximum stone chip size.

Tuarn spoke to the proposed motion, the outline is as follows:

There is a dangerous trend for road chip seal to be larger in stone chip size in recent years, perhaps to reduce costs as smaller chipped and graded stone costs more. This is a false economy.

The negative effects of this larger stone chip include:

1. Danger to vehicles and pedestrians from the ballistic nature of the larger stones. Stone in excess of approx. 10 mm diameter and 5 gram weight has a ballistic damaging nature, breaking windscreens, headlights etc.
2. Noise. The coarser the road seal the greater the noise for road users and residents including wildlife. This increases driver fatigue and reduces community amenity.
3. Increased vehicle tyre wear and increased fuel/energy consumption.
4. Reduced quality control over road construction and repair, as underlying road base receives exposed tar spray areas due to large stone size compared with chip depth. This often results in 'tarring up' as can be seen on northern sections of Tokin Highway north of Ellenbrook.
5. The liability for vehicle damage repair has been clearly established with Main Roads and the Tonkin Highway vehicle stone damage issue from 2020. \$300,000 in payouts. This leaves the Shire / Main Roads liable for vehicle damage claims when a maximum stone chip size is not part of road construction / repair standards, and complied with.

Robert Pizzino seconded this, agreeing to the motion, and proposing the development of the railway line.

ELECTORS DECISION

Moved Tuarn Brown, seconded Robert Pizzino

That the Shire of Chittering adopt a 10 mm maximum stone chip size for roadworks in the Shire and request that Main Road WA comply with this maximum stone chip size.

CARRIED: 7 / 0

Time: 7.31 pm

ITEM 8. CLOSURE

The President closed the meeting at 7.31pm.